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STATE PROCUREMENT OFFICE

NOTICE & REQUEST FOR SOLE SOURCE
STATE PROCUREMENT OFFICE
STATE OF HAWAII

1. TO: Chief Procurement Officer
2. FROM: DLIR/RESEARCH & STATISTICS OFFICE
Department/Division/Agency

Pursuant to HRS §103D-306 and HAR Chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:

Green Jobs CIS (Career Information System) Content for Hawaii's career and labor market information web sites, and green jobs portal.

DLIR - ASO
2010 AUG 18 P 2:45

4. Vendor Name: intoCareers, UNIVERSITY OF OREGON

Address: 975 High Street
Eugene, OR 97401

5. Price:
\$25,000

6. Term of Contract: 08-8
(mm/dd/yyyy) From: October 1, 2010 To: May 31, 2011

7. Prior Sole Source Ref No. _____

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: Career information that will be made available on Hawaii's career and labor market information web sites:

- Greening of the World of Work video
- Occupation descriptions for new and emerging green occupations
- Filter program that will allow users to generate lists of occupations that meet select criteria
- Articles about greening of the world of work.
- New green industry information and topics
- New green occupational information and topics such as Enhanced Skills.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

intoCareers of the University of Oregon manages the Career Information System consortium and develops databases, information files, and delivery media that are adapted, integrated and localized by states for their career and labor market information systems. Essential to these systems is information about new and emerging occupations such as Green Jobs. The Green Jobs career information is one of the deliverables of Hawaii's LMI Innovation Grant. Delivery of information about new and emerging occupations is one of the standards that the Hawaii CIDS, aka Career Kokua which is administered by DLIR's Research & Statistics Office, must also provide as stipulated in its MOUs with its subscribing schools and agencies.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because:
intoCareers is a consortium of States' career information systems and there is currently no other source that will provide information and databases of Green Jobs career information which can be localized by states. Other vendors of such information provide national information only.

12. Direct any inquiries to:
Department: DLIR - R&S OFFICE
Contact Name/Title: Francisco Corpuz, RS VI

13 Phone Number:
586-9013
Fax Number:
586-9031

Expenditure may be processed with a purchase order/pCard: ☒ Yes ☐ No
If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14. *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*

Department Head Signature


PEARL IMADA IBOSHI, DIRECTOR

AUG 24 2010

Date

Reserved for CPO Use Only

15 Date Notice Posted: 8-30-10

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

Pursuant to HRS §103D-102(b)(3) purchases from a governmental body, from the federal government, or from another state or its political subdivisions, is exempt from HRS chapter 103D. For this reason, this request is returned with no action required.

SPO has not received any form SPO-36-A, Procurement Delegation-Goods, Services, and Construction, HRS chapter 103D from the department. The Department is reminded that DLIR employees shall not participate in any procurement activities until they have received both written delegated procurement authority and submitted to the SPO and have completed the appropriate procurement training requirements pursuant to Procurement Delegation No. 2008-01 and Procurement Circular No. 2008-05.

17. ☐ APPROVED ☐ DISAPPROVED ☒ NO ACTION REQUIRED


Chief Procurement Officer

9/29/2010
Date